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MEMORANDUM FOR: Deputy Director (Support)

SUBJECT : Personnel

REFERENCE : Memorandum for Director of Logistics dated 18 August 1955 - Same Subject

1. Reference memorandum established the Office of Logistics' current civilian authorization at [REDACTED] positions as compared to the previous civilian authorization of [REDACTED] positions.

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2. Paragraph four (4) of the reference indicates that your office has directed the Comptroller to budget the Office of Logistics for [REDACTED] positions. However, the additional positions are only tentatively allocated to this office and may not be used to enter personnel on duty without your approval.

3. The attached study has been prepared in order to supply your office with information regarding names, grades, and rotation dates of Logistics Service Designees who are completing field tours. Replacements for these employees were reassigned from Office of Logistics to Area Division field Tables of Organization prior to 31 July 1955. The double slotting privilege was exercised by the area divisions in order to process Logistics designees to the field as replacements for Logistics Designees completing field assignments. This exercise increased the area division's man count as of 31 July 1955 at the expense of the Office of Logistics. Vacancies created by this process were purposely held by Office of Logistics in order to implement an effective rotation system in compliance with CIA Regulation [REDACTED] published 16 December 1954. Employees returning from field assignments have been notified regarding the positions they will encounter upon reassignment to Office of Logistics Table of Organization.

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4. The supporting report indicates that [REDACTED] Logistics Service Designees are returning from field assignments prior to 31 December 1955 (See Tab A). The projected rotation pattern for 1956 indicates that out of the total number of employees whose field tours are expiring there are ten (10) reassignment problems (See Tab B). One replacement has been supplied by Office of Logistics and the remaining nine (9) employees are in positions for which no replacements will be necessary. Office of Logistics is responsible for the reassignment to headquarters of these employees.

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5. Upon reassignment to the Office of Logistics, the returnees for 1955 and 1956 will increase the head-count by [REDACTED] employees in excess of the current authorization.

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6. In view of this fact the Office of Logistics cannot comply with CIA Regulation [REDACTED] and planned rotation cannot be accomplished unless the authorization is increased to [REDACTED] civilian positions.

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7. Therefore it is requested that steps be taken to increase the Office of Logistics civilian authorization to [REDACTED] positions. If this is impossible, your advice is solicited as to appropriate alternative action whereby this office can comply with Agency career policy as cited in paragraph 3, above.

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[REDACTED]  
JAMES A. GARRISON  
Director of Logistics

FOIAb3b

Attachments:

Tab - A

Tab - B

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